



The Carlton Alexander Building
39 Hope Road, P.O. Box 236, Kingston 10, Jamaica
T : (876) 927-6238 or 927-6957
F: (876) 978-2709
E: psojinfo@psoj.org



@ThePSOJ

www.psoj.org

December 8, 2025

TO: All Members - The Private Sector Organisation of Jamaica

The **37th Annual General Meeting of the PSOJ** is scheduled to be held on **Thursday, January 8, 2026 at 9 a.m.** The meeting will be held at the **Talk of the Town Suite at the Jamaica Pegasus Hotel.**

Please note that we can accommodate seventy (70) persons face to face and as such, ask that you kindly register your attendance for the AGM by email to Tricia Vickers at triciav@psoj.org. or telephone call at CUG 876-809-2927, **by latest Monday, January 5, 2026.**

We have attached the Notice convening the 37th Annual General Meeting as well as other pertinent documents to assist you in preparing for the AGM.

The Nomination Form for nomination of members of Council in any of the four (4) categories of membership (i.e. Corporate, Association, Overseas and Individual), which is also included, is to be completed and returned no later than 9:00 a.m, on Monday, January 5, 2026.

Attached also are: -

- A copy of the updated list of members in good standing as at the close of the Members' Register on Monday, December 8, 2025.
- A Summary of Information to Prepare for the 37th AGM.
- An Authorization Form, to be completed and returned by latest Monday, January 5, 2026.
- A Proxy Form (Applicable for Association and Company members who will appoint a representative to attend and vote on their behalf)

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PRESIDENT:

Metrey Seaga

VICE PRESIDENTS:

Marian Ross-Ammar
Dr. Parris Lyew-Ayee Jr.
Brian Jardim
Gail Moss-Solomon
Hugh Grant

HONOURARY TREASURER:

Vikram Dhiman

HONOURARY SECRETARY:

Camille Facey

EXECUTIVE DIRECTOR:

Sacha Vacciana-Riley

EXECUTIVE COMMITTEE:

Wayne Chen (JEF)
Antoinette Hamilton (MSME Alliance)
Audrey Tugwell Henry (JBA)
Corah – Ann Robertson – Sylvester (SAJ)
Christopher Jarrett (JHTA)
Kathryn Silvera (JMEA)
Ramon Small – Ferguson (JSDA)



Please take careful note of the information contained in the attached papers and use it to guide you in your preparation for the Annual General Meeting. We will be happy to assist, should you have any difficulties in completing these forms.

We wish to highlight that the **deadline** for receiving the nominations for Council is **9:00 a.m. Wednesday, December 24, 2025**. 14 days prior to the AGM, and to remind you that there will be no nominations from the floor.

We look forward to receiving your completed and signed Nomination Form, Proxy Form as well as the Authorization Form where necessary, by the established deadline dates. If you require further information, please do not hesitate to call us.

Yours sincerely,

THE PRIVATE SECTOR ORGANISATION OF JAMAICA

A handwritten signature in black ink, appearing to read 'Sachariley', with a large circular flourish at the end.

Sacha Vacciana-Riley (Mrs.)
EXECUTIVE DIRECTOR

Encls.